

27th May 2010
Apartment 63
Time Square

Dear [REDACTED]

RE: BUILD OF RUBBISH IN YOUR APARTMENT

On the 25/05/10 when your apartment was cleaned a large amount of rubbish was found in and around the bin in the kitchen.

Please dispose of any rubbish on a regular basis; full rubbish bags can be disposed of in the waste disposal bins at each building. The location of these waste disposal bins can be found in your guest directory or alternatively by asking the concierge.

When your apartment is serviced, our cleaner will replace the bin liners in all rubbish bins. However should you require additional bin liners then you will need to purchase these, we could arrange this if you require, at a small charge.

A build up of rubbish is unhygienic and leaving it for our cleaner to remove, means they have to spend more time servicing your apartment. Should our cleaner spend more than the allocated time to clean your apartment additional charges may apply.

Please help us to provide the best service possible to you during your stay in your BridgeStreet apartment. I am sure that this will not occur again and thank you for your understanding.

Should you wish to contact me, please do not hesitate to contact me on angela. [REDACTED]

With kind regards

Angela [REDACTED]
Housekeeper